

Chesterton Festival Community Fun Day

29 June 2024

Stall Holders Form

Name of group			
Contact Person			
Address			
Telephone No.		Mobile	
Email address			

1. Stallholders: I/we would like to have a stall on **Saturday 29 June 12 - 4pm** on Chesterton Rec.

- The charge is £10 for stalls who provide information only (Rate A)
- The charge is £15 for any stall that takes money (Rate B)
- Please give a brief outline of what your stall/activity will consist of:

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• Please tick this box to confirm you have an appropriate safeguarding policy in place (if applicable)

• Please tick this box if you hope to offer food/refreshments as part of your stall, so that we can send you Cambridge City Council's food safety guidelines and regulations which you would need to comply with.

We are always looking for extra volunteers to help on the day itself

Please indicate if you may be able to help with setting up and/or clearing up on the day.
Approximate times: Morning 8am – 12pm or afternoon 3.30 – 5.30pm

Once your form is complete, please return it by email to Rachel, info@standrews-hall.co.uk

Payments can be made online using the following details:

Account name: Chesterton Festival Committee
Sort code: 08-92-99
Account Number: 65444371
Reference: Your surname

If you would prefer to submit a paper copy please enclose cash or a cheque for your fee and send to Chesterton Festival Steering Committee c/o Rachel Clarke, St Andrew's Hall, St Andrew's Road, Chesterton, CB4 1DH.

Thank you!

For any queries relating to stalls or volunteering then please email Rachel Clarke, info@standrews-hall.co.uk

Please note that you will be responsible for all Health and Safety matters related to your activity, and that Chesterton Festival Steering Group reserves the right to stop any activity which it deems unsafe.

The deadline for completed booking forms is Friday 24 May 2024